

ROYAL HOLLOWAY, UNIVERSITY OF LONDON
Holiday Bookings Form 2006

Thank you for choosing Royal Holloway for your holiday accommodation.

Please complete the following information so a booking can be made at Royal Holloway, University of London. Only VISA or MasterCard credit cards are accepted or a Switch Debit Card.

Should you wish to speak to someone personally please call 01784 414269 to provide these details.

['Chip & Pin' additional details will be requested from you if you are phoning through your credit/debit card. You may need to provide details of the billing address for your credit / debit card].

Send booking forms to:
Sales & Marketing Division, Royal Holloway, University of London,
Egham, Surrey. TW20 0EX

LEAD NAME	Mr / Mrs / Ms			
DATE ROOMS REQUIRED	Arrival		Departure	
ACCOMMODATION TYPE	Self-catering	Single En suite	Premium Single	Double En suite
NUMBER OF GUESTS	Adults		Children under 10	
PAYMENT METHOD:	Credit Card Type:		Card No:	
Cheque payable to; RHBNC	Expiry Date	Start Date	Issue No:	CSC Nos: (Last 3 digits on signature panel):
Post Code:	Daytime Tel:		Email:	
FULL POSTAL ADDRESS FOR CORRESPONDANCE . For credit card payments please also supply the address where the account for card is sent if different to the address for your correspondence.				
TV REQUEST (Self catering accommodation only)	Yes / No	The charge per week is £18 incl. VAT . Deposits may be requested on arrival &, TV's are subject to availability.		

For further information and location please visit our web site at www.rhul.ac.uk/fm

Your booking will only be confirmed once authorisation of a credit card payment or a cheque deposit has been received and Booking confirmation returned from the Sales & Marketing Office.

Should you have any queries please contact the Conference Office on 01784 414269.